

**CONDOMINIUM FAMILY PROFILE SHEET - Main Listing Data Fields: Shaded areas, Directions, Showing Information and Remarks are optional.**

**General**



Office Code \_\_\_\_\_ Listing Agent's Name (last, first initial) \_\_\_\_\_ Agent Code \_\_\_\_\_ Team Listing Contact (TLC): \_\_\_\_\_ (TEAM USAGE ONLY) \_\_\_\_\_ TLC Signing Contract, Ph#, E-mail \_\_\_\_\_ MLS # \_\_\_\_\_ Assigned By Computer \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_ N/S/E/W \_\_\_\_\_ Street Name \_\_\_\_\_ Unit #/Add'l Addr \_\_\_\_\_ County \_\_\_\_\_ Municipality (Taxing Municipality) \_\_\_\_\_ State \_\_\_\_\_ Zip Code + Four \_\_\_\_\_

**Main Fields**

Tax Key Number as it appears in Tax Data \_\_\_\_\_ Parcel 2,3,4 (Addtl Tax Keys For Sale) \_\_\_\_\_ List Price \_\_\_\_\_ Coordinates N/S \_\_\_\_\_ E/W \_\_\_\_\_ Y/N/P/U Flood Plain \_\_\_\_\_ Y/N/U Pets Permitted \_\_\_\_\_ Taxes (Net General) \_\_\_\_\_ Taxes as of Year \_\_\_\_\_

Lot Description \_\_\_\_\_ Zoning \_\_\_\_\_ Listing Date (MMDDYY) \_\_\_\_\_ Expiration Date (MMDDYY) \_\_\_\_\_ Subagent Commission \_\_\_\_\_ Buyer Agent Commission \_\_\_\_\_  
Enter % of Sale Price or \$ Amount

\_\_\_\_ Y/N Broker Owned \_\_\_\_\_ Y/N Named Prospects \_\_\_\_\_ Y/N Electronic Consent \_\_\_\_\_ Y/N Exclusive Agency Contract \_\_\_\_\_ Y/N Variable Commission \_\_\_\_\_ Y/N Limited/Unserviced Listing \_\_\_\_\_ Owner's Name \_\_\_\_\_ Property PIN \_\_\_\_\_

Rooms \_\_\_\_\_ Bedrooms \_\_\_\_\_ Full Baths M \_\_\_\_\_ 1/2 Baths M \_\_\_\_\_ Full Baths U \_\_\_\_\_ 1/2 Baths U \_\_\_\_\_ Full Baths L \_\_\_\_\_ 1/2 Baths L \_\_\_\_\_ Est. Year Built \_\_\_\_\_ Source \_\_\_\_\_ Est Total Sq Ft \_\_\_\_\_ Source \_\_\_\_\_ Est Fin Above Grade Sq Ft \_\_\_\_\_ Source \_\_\_\_\_ Est Fin Below Grade Sq Ft \_\_\_\_\_ Source \_\_\_\_\_

Est UnFin Below Gr Sq Ft \_\_\_\_\_ Source \_\_\_\_\_ Garage Spaces \_\_\_\_\_ Garage Type Att/Det/None \_\_\_\_\_ Condominium Name \_\_\_\_\_ Condo Fee/Month \_\_\_\_\_ Units in Project \_\_\_\_\_ Units in Building \_\_\_\_\_ Floor # \_\_\_\_\_

School District \_\_\_\_\_ High School \_\_\_\_\_ Middle School \_\_\_\_\_ Elementary School \_\_\_\_\_

Subdivision Name \_\_\_\_\_ HOA Dues/ Yr \_\_\_\_\_ Body of Water (Deeded Water Access or Water Frontage ONLY) \_\_\_\_\_

Directions: \_\_\_\_\_

Showing Info: \_\_\_\_\_

Public Remarks: \_\_\_\_\_

Private Remarks: \_\_\_\_\_

- Source Codes**
- 01. Appraiser
  - 02. Blueprint
  - 03. Broker or Agent
  - 04. Builder
  - 05. Developer
  - 06. Other
  - 07. Plat Map/Survey
  - 08. Public Record
  - 09. Seller

Inclusions: \_\_\_\_\_

Exclusions: \_\_\_\_\_

**Rooms** After room sizes: L=Level (Upper-Main-Lower)

Living/Great Rm \_\_\_X\_\_\_L\_\_\_      Kitchen \_\_\_X\_\_\_L\_\_\_      Master Bedroom \_\_\_X\_\_\_L\_\_\_      Family Room \_\_\_X\_\_\_L\_\_\_      Dining Room \_\_\_X\_\_\_L\_\_\_      Den/Office \_\_\_X\_\_\_L\_\_\_

Rec Room \_\_\_X\_\_\_L\_\_\_      Bedroom 2 \_\_\_X\_\_\_L\_\_\_      Bedroom 3 \_\_\_X\_\_\_L\_\_\_      Bedroom 4 \_\_\_X\_\_\_L\_\_\_      Bedroom 5 \_\_\_X\_\_\_L\_\_\_      Laundry Room \_\_\_X\_\_\_L\_\_\_

RM CODE \_\_\_X\_\_\_L\_\_\_      RM CODE \_\_\_X\_\_\_L\_\_\_      RM CODE \_\_\_X\_\_\_L\_\_\_      RM CODE \_\_\_X\_\_\_L\_\_\_

| ROOM CODES |                      |
|------------|----------------------|
| BDR        | Bedroom              |
| BOR        | Bonus Room           |
| DAA        | Dining Area          |
| EXR        | Exercise Room        |
| FOY        | Foyer                |
| GRM        | Game Room            |
| LFT        | Loft                 |
| MRM        | Mud Room             |
| COR        | Other Room           |
| SNP        | Screened Porch       |
| 2KN        | Second Kitchen       |
| SSR        | Sun/Four Season Room |
| TRM        | Theatre Room         |
| TSR        | Three Season Room    |

**Export**

Exclude from internet     Address Excluded from VOW     Listing Not Used in AVMs     Not Allow Comments on VOW

- |   |   |   |  |   |  |   |  |
|---|---|---|--|---|--|---|--|
| <p><b>01. TYPE</b></p> <p>01. Waterfrontage on Lot</p> <p>02. Water Access/Rights</p> <p>03. Wooded Lot</p> <p>04. New Construction</p> <p>05. View of Water</p> <p>06. Single Family/Detached</p> <p>07. Adult - 55+</p> <p>08. Shoreland Zoning</p> <p><b>02. WATER FEATURES</b></p> <p>01. Lake</p> <p>02. River</p> <p>03. Creek/Stream</p> <p>04. Pond</p> <p>05. Private Pier</p> <p>06. Private Boat Slip/Ramp</p> <p>07. Private Dock</p> <p>08. Bay</p> <p><b>03. BUILDING STYLE (R)</b></p> <p>01. 1 Story</p> <p>02. 2 Story</p> <p>03. Midrise (3-5 Stories)</p> <p>04. High Rise (6+ Stories)</p> <p>05. Side X Side</p> <p>06. Other</p> <p><b>04. UNIT STYLE (R)</b></p> <p>01. 1 Story</p> <p>02. 1.5 Story</p> <p>03. 2 Story</p> <p>04. Bi-level</p> <p>05. Multi-level</p> <p>06. End Unit</p> <p>07. Other</p> <p><b>05. EXTERIOR (R)</b></p> <p>01. Brick</p> <p>02. Stone</p> | <p>03. Wood</p> <p>04. Aluminum/Steel</p> <p>05. Vinyl</p> <p>06. Stucco</p> <p>07. Pressed Board</p> <p>08. Fiber Cement</p> <p>09. Low Maintenance Trim</p> <p>10. Other</p> <p><b>06. GARAGE/PARKING (R)</b></p> <p>01. Underground</p> <p>02. Surface</p> <p>03. Private Garage</p> <p>04. 1 Space Assigned</p> <p>05. 2 or more Spaces Assigned</p> <p>06. Carport</p> <p>07. Heated</p> <p>08. Opener Included</p> <p>09. Additional For Sale</p> <p>10. None</p> <p><b>07. BASEMENT (R)</b></p> <p>01. Full</p> <p>02. Partial</p> <p>03. Crawl Space</p> <p>04. Walk Out/Outer Door</p> <p>05. Block</p> <p>06. Poured Concrete</p> <p>07. Full Sized Windows</p> <p>08. Stubbed For Bathroom</p> <p>09. 8+ Ceiling</p> <p>10. Radon Mitigation</p> <p>11. Sump Pump</p> <p>12. Finished</p> <p>13. Partially Finished</p> <p>14. Stone</p> <p>15. Slab</p> <p>16. None</p> | <p><b>08. HEATING FUEL (R)</b></p> <p>01. Natural Gas</p> <p>02. Propane Gas</p> <p>03. Electric</p> <p>04. Oil</p> <p>05. Solar</p> <p>06. Geothermal</p> <p><b>09. HEATING/COOLING TYPE (R)</b></p> <p>01. Forced Air</p> <p>02. Radiant</p> <p>03. Heat Pump</p> <p>04. Central Air</p> <p>05. Wall/Sleeve Air</p> <p>06. Multiple Units</p> <p>07. Zoned Heating</p> <p>08. In-floor Radiant</p> <p>09. Other</p> <p><b>10. BATH DESCRIPTION</b></p> <p>01. Off MBR</p> <p>02. Dual Entry Off MBR</p> <p>03. MBR Shower Over Tub</p> <p>04. MBR Bath Walk-in Shower</p> <p>05. MBR Bath Separate Tub</p> <p>06. At Least One Bath tub</p> <p>07. Shower Over Tub</p> <p>08. Shower Stall</p> <p>09. Jetted Tub</p> <p>10. Ceramic Tile</p> <p><b>11. APPLIANCES INCL (R)</b></p> <p>01. Oven/Range</p> <p>02. Refrigerator</p> <p>03. Disposal</p> <p>04. Dishwasher</p> <p>05. Microwave</p> <p>06. Washer</p> <p>07. Dryer</p> <p>08. Water Softener-owned</p> <p>09. Water Softener-rented</p> | <p><b>APPLIANCES INCL CONT.</b></p> <p>10. Window AC</p> <p>11. Other</p> <p>12. None</p> <p><b>12. UNIT DESCRIPTION</b></p> <p>01. Natural Fireplace</p> <p>02. Gas Fireplace</p> <p>03. Electric Fireplace</p> <p>04. 2 or more Fireplaces</p> <p>05. Free Standing Stove</p> <p>06. Cable TV Available</p> <p>07. Patio/Porch</p> <p>08. Loft</p> <p>09. Walk-in Closets</p> <p>10. Storage Lockers</p> <p>11. In-Unit Laundry</p> <p>12. Vaulted Ceiling</p> <p>13. Wet Bar</p> <p>14. Pantry</p> <p>15. Kitchen Island</p> <p>16. Security system</p> <p>17. High Speed Internet Available</p> <p>18. Wood or Sim. Wood Floors</p> <p>19. Private Outside Entrance</p> <p>20. Skylight</p> <p>21. Balcony</p> <p>22. Central Vacuum</p> <p><b>13. COMMON AMENITIES (R)</b></p> <p>01. Security</p> <p>02. Near Public Transit</p> <p>03. Clubhouse</p> <p>04. Indoor Pool</p> <p>05. Outdoor Pool</p> <p>06. Tennis Court</p> <p>07. Exercise Room</p> <p>08. Putting Green</p> <p>09. Golf</p> <p>10. Sauna</p> <p>11. Whirlpool</p> <p>12. Playground</p> | <p><b>COMMON AMENITIES CONT.</b></p> <p>13. Dock</p> <p>14. Elevator</p> <p>15. Laundry Facilities</p> <p>16. Walking Trail</p> <p>17. Common Green Space</p> <p>18. None</p> <p><b>14. WATER/WASTE (R)</b></p> <p>01. Municipal Water</p> <p>02. Municipal Sewer</p> <p>03. Community Shared Well</p> <p>04. Private Well</p> <p>05. Private Shared Well</p> <p>06. Septic System</p> <p>07. Other</p> <p>08. Water:None</p> <p>09. Waste:None</p> <p><b>15. MUNICIPALITY(R)</b></p> <p>01. City</p> <p>02. Town</p> <p>03. Village</p> <p><b>16. CONDO FEE INCL (R)</b></p> <p>01. Common Area Insurance</p> <p>02. Heat</p> <p>03. Central Air</p> <p>04. Reserve For Replacement</p> <p>05. Trash Collection</p> <p>06. Common Area Maintenance</p> <p>07. Recreation Facilities</p> <p>08. Pool Service</p> <p>09. Sewer</p> <p>10. Water</p> <p>11. Hot Water</p> <p>12. Parking</p> <p>13. Snow Removal</p> <p>14. Lawn Maintenance</p> <p>15. Other</p> <p>16. None</p> | <p><b>17. CONDO MGMT (R)</b></p> <p>01. Professional On Site</p> <p>02. Professional Off Site</p> <p>03. Unit Owners Association</p> <p>04. Builder Control</p> <p>05. Other</p> <p><b>18. DOCUMENTS ON FILE (R)</b></p> <p>01. Seller Condition Report</p> <p>02. Tax Bill</p> <p>03. Survey</p> <p>04. Prior Title Policy</p> <p>05. Abstract</p> <p>06. Indep Inspection Report</p> <p>07. Well Test</p> <p>08. Septic Report</p> <p>09. Flood Plain Letter</p> <p>10. Appraisal</p> <p>11. DILHR Inspection</p> <p>12. Code Comp/Occp Permit</p> <p>13. Leases</p> <p>14. Deed Restrictions</p> <p>15. Zoning</p> <p>16. Association's Documents</p> <p>17. Lead Paint Disclosure</p> <p>18. Green Disclosure Statement</p> <p>19. Energy Efficiency Certified</p> <p>20. Green Building Certified</p> <p>21. Floor Plans</p> <p>22. Listing Contract</p> <p>23. LC Amendment</p> <p>24. Seller Accessibility</p> <p>25. Condo Docs</p> <p>26. Home Warranty</p> <p>27. Seller Updates</p> <p>28. Other</p> <p>29. None.</p> <p><b>19. TERMS/MISC</b></p> <p>01. FVA Approved</p> <p>02. State VA Approved</p> | <p><b>TERMS/MISC CONT.</b></p> <p>03. FHA Approved</p> <p>04. Land Contract</p> <p>05. Owner May Assist</p> <p>06. Rent/Option to Buy</p> <p>07. Rental Allowed</p> <p>08. 1031 Exchange</p> <p>09. In foreclosure / REO</p> <p>10. Short Sale</p> <p>11. Home Warranty</p> <p>12. Auction</p> <p>13. Tenant Occupied</p> <p>14. Relocation Sale</p> <p><b>20. PETS</b></p> <p>01. Cat(s) OK</p> <p>02. 1 Dog OK</p> <p>03. 2 Dogs OK</p> <p>04. Small Pets OK</p> <p>05. Breed Restrictions</p> <p>06. Height Restrictions</p> <p>07. Weight Restrictions</p> <p><b>21. ACCESSIBILITY</b></p> <p>01. Bedroom on Main Level</p> <p>02. Laundry on Main Level</p> <p>03. Full Bath on Main Level</p> <p>04. Open Floor Plan</p> <p>05. Ramped or Level Entrance</p> <p>06. Ramped or Level from Garage</p> <p>07. Roll in Shower</p> <p>08. Stall Shower</p> <p>09. Grab Bars in Bath</p> <p>10. Level Drive</p> <p>11. Elevator/Chair Lift</p> <p>12. Addl Accessibility Features</p> | <p><b>22. GREEN FEATURES</b></p> <p>01. Green Building Certified</p> <p>02. WI Energy Certified</p> <p>03. Energy Assessment Available</p> <p>04. Energy Star Appliance(s) or Mechanical(s)</p> <p>05. Low E Windows</p> <p>06. Reclaimed/Recycled Content</p> <p>07. Low VOC Materials</p> <p>08. Addl Green Features</p> |
|---|---|---|--|---|--|---|--|