

**TWO FAMILY PROFILE SHEET - Main Listing Data Fields: Shaded areas, Directions, Showing Information and Remarks are optional.**

**General**



Office Code \_\_\_\_\_ Listing Agent's Name (last, first initial) \_\_\_\_\_ Agent Code \_\_\_\_\_ Team Listing Contract (TLC): \_\_\_\_\_ (TEAM USAGE ONLY) \_\_\_\_\_ MLS Number \_\_\_\_\_ Assigned By Computer \_\_\_\_\_  
 Address \_\_\_\_\_

Address \_\_\_\_\_ N/S/E/W \_\_\_\_\_ Street Name \_\_\_\_\_ 2nd Unit \_\_\_\_\_ County \_\_\_\_\_ Municipality (Taxing Municipality) \_\_\_\_\_ State \_\_\_\_\_ Zip Code + Four \_\_\_\_\_ Tax Key Number as it appears in Tax Data \_\_\_\_\_

**Main Fields**

Parcel 2,3,4 (Addtl Tax Keys For Sale) \_\_\_\_\_ List Price \_\_\_\_\_ Coordinates N/S \_\_\_\_\_ E/W \_\_\_\_\_ Y/N/P/U Flood Plain \_\_\_\_\_ Y/N/U Conforming Use \_\_\_\_\_ Taxes (Net General) \_\_\_\_\_ Taxes as of Year \_\_\_\_\_ Lot Size \_\_\_\_\_ Est Acreage / Source \_\_\_\_\_ Zoning \_\_\_\_\_

Listing Date (MMDDYY) \_\_\_\_\_ Expiration Date (MMDDYY) \_\_\_\_\_ Circle % or \$ Subagent Commission \_\_\_\_\_ Circle % or \$ Buyer Agent Commission \_\_\_\_\_ Bonus to Broker \_\_\_\_\_ Y/N Broker Owned \_\_\_\_\_ Y/N Named Prospects \_\_\_\_\_ Y/N Electronic Consent \_\_\_\_\_ Y/N Exclusive Agency Contract \_\_\_\_\_ Y/N Variable Commission \_\_\_\_\_ Y/N Limited/Unserviced Listing \_\_\_\_\_

Owner's Name \_\_\_\_\_ Property PIN \_\_\_\_\_ # 1 Rooms \_\_\_\_\_ # 1 Bedrms \_\_\_\_\_ # 1 Full Baths \_\_\_\_\_ # 1 1/2 Baths \_\_\_\_\_ # 1 Square Footage \_\_\_\_\_ # 1 Heat \_\_\_\_\_ # 1 Electric \_\_\_\_\_ # 1 Rent/Month \_\_\_\_\_ # 1 Security Deposit \_\_\_\_\_ Mtm/Own \_\_\_\_\_ # 1 Lease Expiration \_\_\_\_\_ # 2 Rooms \_\_\_\_\_ # 2 Bedrms \_\_\_\_\_ # 2 Full Baths \_\_\_\_\_ # 2 1/2 Baths \_\_\_\_\_

Est. Year Built / Source \_\_\_\_\_ Est Total Sq Ft / Source \_\_\_\_\_ Garage Spaces \_\_\_\_\_ Garage Type Att/Det/None \_\_\_\_\_ Y/N Occ. Permit Required \_\_\_\_\_ School District \_\_\_\_\_ High School \_\_\_\_\_

Middle School \_\_\_\_\_ Elementary School \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Subd. Dues / Yr \_\_\_\_\_ Body of Water (Deeded Water Access or Water Frontage ONLY) \_\_\_\_\_

Directions: \_\_\_\_\_  
 \_\_\_\_\_

Showing Info: \_\_\_\_\_  
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Public Remarks: \_\_\_\_\_  
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Private Remarks: \_\_\_\_\_  
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Inclusions: \_\_\_\_\_  
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Source Codes
01. Appraiser
02. Blueprint
03. Broker or Agent
04. Builder
05. Developer
06. Other
07. Plat Map
08. Public Record
09. Seller
10. Survey

Exclusions: \_\_\_\_\_

**Rooms** After room sizes: L=Level (Upper-Main-Lower)

Living/Great Rm 1 \_\_\_X\_\_\_L\_\_\_ Kitchen 1 \_\_\_X\_\_\_L\_\_\_ Master Bedroom 1 \_\_\_X\_\_\_L\_\_\_ Living/Great Rm 2 \_\_\_X\_\_\_L\_\_\_ Kitchen 2 \_\_\_X\_\_\_L\_\_\_ Master Bedroom 2 \_\_\_X\_\_\_L\_\_\_

Dining Room 1 \_\_\_X\_\_\_L\_\_\_ 2nd Bedroom 1 \_\_\_X\_\_\_L\_\_\_ 3rd Bedroom 1 \_\_\_X\_\_\_L\_\_\_ Dining Room 2 \_\_\_X\_\_\_L\_\_\_ 2nd Bedroom 2 \_\_\_X\_\_\_L\_\_\_ 3rd Bedroom 2 \_\_\_X\_\_\_L\_\_\_

**Details**

**UNIT #2**

**Square Footage** **Heat** **Electric** **Rent/Month** **Sec. Deposit** **Mtm/Own/Vac** **Lease Expiration**

**Export**

Exclude from internet  Address Excluded from VOW  Listing Not Used in AVMs  Not Allow Comments on VOW

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| <p><b>01. TYPE (R)</b><br/>         01. Townhouse<br/>         02. Duplex/2 Story<br/>         03. Bungalow/1.5 Story<br/>         04. Side X Side Ranch<br/>         05. In-Law/Guest Quarters<br/>         06. 2 Houses on One Lot<br/>         07. Waterfrontage on Lot<br/>         08. Water Access/Rights<br/>         09. New Construction<br/>         10. Subdivision<br/>         11. Association<br/>         12. View of Water</p> <p><b>02. WATERFRONT/ACCESS</b><br/>         01. Lake<br/>         02. River<br/>         03. Stream<br/>         04. Creek<br/>         05. Pond</p> <p><b>03. INCLUDED</b><br/>         01. Pier<br/>         02. Boat Slip<br/>         03. Boat Ramp/Lift<br/>         04. Buoy</p> <p><b>05. EXTERIOR (R)</b><br/> <b>MAIN</b><br/>         01. Brick<br/>         02. Stone<br/>         03. Wood<br/>         04. Aluminum<br/>         05. Steel<br/>         06. Vinyl<br/>         07. Asbestos/Asphalt<br/>         08. Stucco/Slate<br/>         09. Masonite/Pressed Board<br/>         21. Fiber Cement</p> | <p><b>06. ROOFING (R)</b><br/>         01. Composition<br/>         02. Wood<br/>         03. Slate/Tile<br/>         04. Rubber<br/>         05. Tar/Gravel<br/>         06. Metal<br/>         07. Other</p> <p><b>07. GARAGE/PARKING (R)</b><br/>         01. Parking Space<br/>         02. Electric Door Opener<br/>         03. Driveway Entrance<br/>         04. Paved Driveway<br/>         05. Alley Entrance<br/>         06. Built-in (under Home)<br/>         07. Carport<br/>         08. None</p> <p><b>08. BASEMENT(R)</b><br/>         01. Full<br/>         02. Partial<br/>         03. W/Crawl Space<br/>         04. Crawl Space Only<br/>         05. Walk Out/Outer Door<br/>         06. Block<br/>         07. Poured Concrete<br/>         08. Brick<br/>         09. 1/2 Bath<br/>         10. Full Bath</p> | <p><i>BASEMENT Continued</i><br/>         11. Dual Entry<br/>         12. None</p> <p><b>09. LEFT/LOWER - # 1</b><br/>         01. Living Room<br/>         02. Great Room<br/>         03. Formal Dining Room<br/>         04. Dining "L"<br/>         05. Living/Dining Combo<br/>         06. Dinette<br/>         07. Family Room<br/>         08. Laundry<br/>         09. Florida Room<br/>         10. Other</p> <p><b>10. RIGHT/UPPER - # 2</b><br/>         01. Living Room<br/>         02. Great Room<br/>         03. Formal Dining Room<br/>         04. Dining "L"<br/>         05. Living/Dining Combo<br/>         06. Dinette<br/>         07. Family Room<br/>         08. Laundry<br/>         09. Florida Room<br/>         10. Other</p> <p><b>11. BATH UNIT- # 1 (R)</b><br/>         01. Off MBR<br/>         02. Dual Entry Off MBR<br/>         03. Tub Only<br/>         04. Shower Over Tub<br/>         05. Shower Stall<br/>         06. Whirlpool<br/>         07. Vanity<br/>         08. Ceramic Tile<br/>         09. Half on Lower<br/>         10. Half on Main<br/>         11. Half n Upper<br/>         12. Full on Lower<br/>         13. Full on Main<br/>         14. Full on Upper<br/>         15. None</p> <p><b>12. BATH UNIT - # 2 (R)</b><br/>         01. Off MBR<br/>         02. Dual Entry Off MBR<br/>         03. Tub Only<br/>         04. Shower Over Tub<br/>         05. Shower Stall<br/>         06. Whirlpool<br/>         07. Vanity<br/>         08. Ceramic Tile<br/>         09. Half on Lower<br/>         10. Half on Main<br/>         11. Half n Upper<br/>         12. Full on Lower<br/>         13. Full on Main<br/>         14. Full on Upper<br/>         15. None</p> <p><b>13. HEAT/TYPE - # 1 (R)</b><br/>         01. Natural Gas<br/>         02. Propane<br/>         03. Electric<br/>         04. Oil<br/>         05. Solar<br/>         06. Wood/Coal<br/>         07. Individual Units<br/>         08. One Furnace<br/>         09. Forced Air<br/>         10. Hot Water<br/>         11. Heat Pump<br/>         12. Gravity<br/>         13. Space Heater<br/>         14. Other</p> <p><b>14. HEAT/TYPE - # 2 (R)</b><br/>         01. Natural Gas<br/>         02. Propane Gas<br/>         03. Electric<br/>         04. Oil<br/>         05. Solar</p> | <p><i>HEAT/TYPE -#2 Continued</i><br/>         06. Wood/Coal<br/>         07. Individual Units<br/>         08. One Furnace<br/>         09. Forced Air<br/>         10. Hot Water<br/>         11. Heat Pump<br/>         12. Gravity<br/>         13. Space Heater<br/>         14. Other</p> <p><b>15. TERMS/MISC</b><br/>         01. Land Contract<br/>         02. Owner May Assist<br/>         03. Rent/Option to Buy<br/>         04. 1031 Exchange<br/>         05. In foreclosure / REO<br/>         06. Short Sale<br/>         07. Auction</p> <p><b>16. WATER/WASTE (R)</b><br/>         01. Municipal Water<br/>         02. Municipal Sewer<br/>         03. Municipal Shared Well<br/>         04. Private Well<br/>         05. Private Shared Well<br/>         06. Point Well<br/>         07. Septic System<br/>         08. Mound System<br/>         09. Holding Tank<br/>         10. Other</p> <p><b>17. TAX INCLUDES</b><br/>         01. Trash Collection<br/>         02. Sewer Charge<br/>         03. Water Charge</p> <p><b>18. MUNICIPALITY(R)</b><br/>         01. City<br/>         02. Town<br/>         03. Village</p> | <p><b>19. OWNER PAYS (R)</b><br/>         01. None<br/>         02. Electric<br/>         03. Gas<br/>         04. Water<br/>         05. Sewer<br/>         06. Heat</p> <p><b>20. TENANT PAYS (R)</b><br/>         01. None<br/>         02. Electric<br/>         03. Gas<br/>         04. Water<br/>         05. Sewer<br/>         06. Heat</p> <p><b>21. # OF METERS (R)</b><br/>         01. Gas 0<br/>         02. Gas 1<br/>         03. Gas 2<br/>         04. Electric 1<br/>         05. Electric 2<br/>         06. Other</p> <p><b>22. APPLIANCES - # 1 (R)</b><br/>         01. Oven<br/>         02. Range<br/>         03. Refrigerator<br/>         04. Disposal<br/>         05. Dishwasher<br/>         06. Microwave<br/>         07. Trash Compactor<br/>         08. Washer<br/>         09. Dryer<br/>         10. Water Softener<br/>         11. Other<br/>         12. None</p> <p><b>23. APPLIANCES - # 2 (R)</b><br/>         01. Oven<br/>         02. Range<br/>         03. Refrigerator<br/>         04. Disposal<br/>         05. Dishwasher</p> | <p><i>Appliances - #2 Continued</i><br/>         06. Microwave<br/>         07. Trash Compactor<br/>         08. Washer<br/>         09. Dryer<br/>         10. Water Softener<br/>         11. Other<br/>         12. None</p> <p><b>24. MISC. - # 1 (R)</b><br/>         01. Handicap Access<br/>         02. Handicap Equipped<br/>         03. Fuses<br/>         04. Circuit Breakers<br/>         05. 220 Volt<br/>         06. Cable TV Available<br/>         07. TV Antenna<br/>         08. Natural Fireplace<br/>         09. Gas Fireplace<br/>         10. Electric/Artificial FP<br/>         11. Woodburning Stove<br/>         12. Fireplace Insert<br/>         13. Central Air<br/>         14. Window Air<br/>         15. Smoke Detector<br/>         16. Natural Woodwork<br/>         17. Leaded Windows<br/>         18. Pantry<br/>         19. Separate Thermostat<br/>         20. None/Other</p> <p><b>25. MISC. - # 2 (R)</b><br/>         01. Handicap Access<br/>         02. Handicap Equipped<br/>         03. Fuses<br/>         04. Circuit Breakers<br/>         05. 220 Volts<br/>         06. Cable TV Available<br/>         07. TV Antenna<br/>         08. Natural Fireplace<br/>         09. Gas Fireplace<br/>         10. Electric/Artificial FP<br/>         11. Woodburning Stove<br/>         12. Fireplace Insert</p> | <p><i>MISC. #2 Continued</i><br/>         13. Central Air<br/>         14. Window Air<br/>         15. Smoke Detector<br/>         16. Natural Woodwork<br/>         17. Leaded Windows<br/>         18. Pantry<br/>         19. Separate Thermostat<br/>         20. None/Other</p> <p><b>26. DOCUMENTS ON FILE (R)</b><br/>         01. Seller Condition Report<br/>         02. Tax Bill<br/>         03. Survey<br/>         04. Prior Title Policy<br/>         05. Abstract<br/>         06. Subdivision Restrictions<br/>         07. Indep Inspection Report<br/>         08. Well Test<br/>         09. Septic Report<br/>         10. Flood Plain Letter<br/>         11. Appraisal<br/>         12. DILHR Inspection<br/>         13. Code Comp/Occp Permit<br/>         14. Lease/Rent Agreement<br/>         15. Deed Restrictions<br/>         16. Zoning<br/>         17. Lead Paint Disclosure<br/>         21. Green Disclosure Statement<br/>         22. Energy Efficiency Certified<br/>         23. Green Building Certified</p> <p><b>29. OCCUPANCY (R)</b><br/>         01. Immediate<br/>         02. 1-15 Days<br/>         03. 16-30 Days<br/>         04. 31-45 Days<br/>         05. 46-60 Days<br/>         06. 61-90 Days<br/>         07. 91 or more Days<br/>         08. See Listing Broker</p> |
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