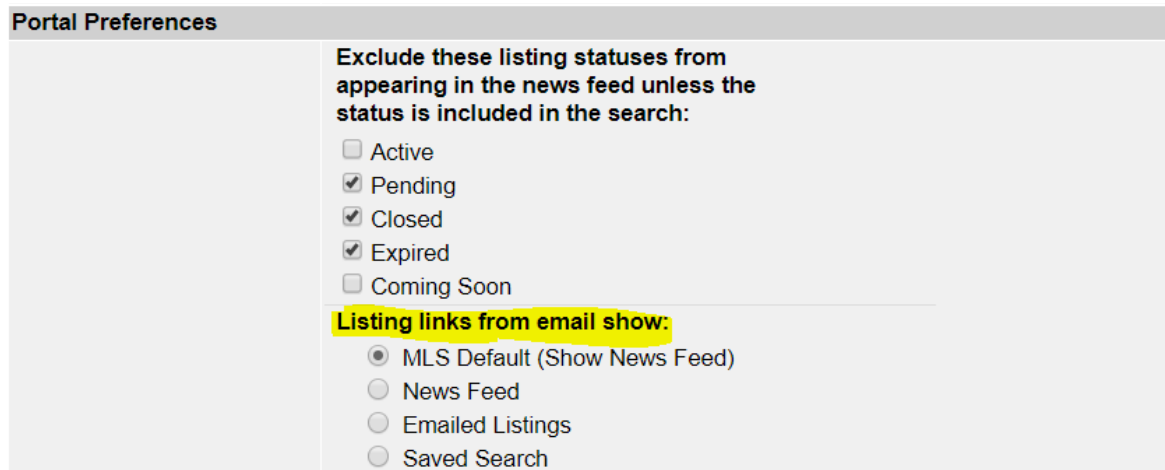


## Subscription Emails Format

Below, are examples of the three Subscription email formats that are available for you to select to be received by your Contacts.

To set the preference for your Subscription email format, click Menu; under the Preferences section, click the **Portal Preferences** link.

In the Portal Preferences screen, scroll to the section labeled 'Listing links from email show'.



The screenshot shows the 'Portal Preferences' interface. It features a section titled 'Exclude these listing statuses from appearing in the news feed unless the status is included in the search:' with five checkboxes: 'Active' (unchecked), 'Pending' (checked), 'Closed' (checked), 'Expired' (checked), and 'Coming Soon' (unchecked). Below this is a section titled 'Listing links from email show:' with four radio button options: 'MLS Default (Show News Feed)' (selected), 'News Feed', 'Emailed Listings', and 'Saved Search'.

The options in the '**Listing links from email show**' are defined as follows:

- **MLS Default (Show News Feed)** – opens to show listings in the News Feed. This is the default for all Subscriptions.
- **News Feed** – Same as MLS Default.
- **Emailed Listings** – opens to show only the listings sent in that particular email.
- **Saved Search** - opens to show the listings currently in the search saved to the Contact.

## MLS Default (Show News Feed)

When the Contact clicks any of the listings or the 'View Listings' button in the Subscription email, they will be routed to the listing feed for that event. The news feed will begin with the new and updated listings; previously emailed listings (maximum 50) will follow in the list. This is always in the Public version.

## Emailed Listings

When the Contact clicks any of the listings or the 'View Listings' button in the Subscription email, they will be routed to the listings for that email update.

**Emailed Listings (5/5/2019, 4:00:12 AM)**

1 listings

View Checked (0) ACTIONS

Address: 216 N 112th St Wauwatosa, Wisconsin 53226 Taxed by: Wauwatosa MLS #: 1634117

Photos | Map

**\$199,900**  
Active / 1634117

216 N 112th St  
Wauwatosa, WI 53226

Recent Change: New Listing  
Postal Municipality: Wauwatosa  
List Price: 199,900  
Property Type: Single-Family

Great opportunity to own a Tosa brick ranch with an attached garage! Desirable open concept living & dining room. Newer maple cabinets & breakfast bar in ample KT. Bonus 4 season room for more space. Three, not two, bedrooms. Tile floor & tub surround in bathroom. Lower level office & future rec area. Nice yard almost completely fenced. Close to restaurants, parks, freeway access & more.

School District: Wauwatosa			Days On Market: 2			
High School: Wauwatosa West	Name	Dim	Level	Name	Dim	Level
Middle School: Whitman	Master Bedroom	14 x 11	Main	Living/Great Room	16 x 13	Main
Elem. School: Underwood	Bedroom 2	12 x 9	Main	Kitchen	12 x 9	Main
	Bedroom 3	12 x 7	Main	Dining Room	9 x 9	Main
	Den/Office	12 x 10	Lower	Rec Room	22 x 12	Lower
	Sun/Four Season Room	16 x 10	Main			

Style: 1 Story  
Architecture: Ranch

Documents: Seller Condition, LeadPaint Disclosure  
Appliances Incl.: None

Misc. Interior: Cable TV Available, High Speed Internet Available.  
Wood or Sim: Wood Floors

Outbuildings: Storage Shed  
Exterior: Brick, Vinyl  
Water/Waste: Municipal Water, Municipal Sewer  
Basement: Full  
Municipality: City

Heating Fuel: Natural Gas  
H/C Type: Forced Air, Central Air  
Bath Description: At least one Bath tub; Shower Over Tub; Ceramic Tile

Remarks: Great opportunity to own a Tosa brick ranch with an attached garage! Desirable open concept living & dining room. Newer maple cabinets & breakfast bar in ample KT. Bonus 4 season room for more space. Three, not two, bedrooms. Tile floor & tub surround in bathroom. Lower level office & future rec area. Nice yard almost completely fenced. Close to restaurants, parks, freeway access & more.


Inclusions: Shed  
Exclusions: Stove, refrigerator, microwave, washer, dryer

Listing Office: Homeowners Concept, 30347 LO License #: 833152-91

The information contained herein is provided for general information purposes only. If any of the above information is material or being utilized to determine whether to purchase the property, the buyer should physically verify same or have it confirmed by a qualified expert. The information is independently verified and conform includes but is not limited to total square footage formula, total square footage / acreage figures, land, building or room dimensions and all other measurements of any sort of type. Copyright 2019 Metro MLS Staff. Service, Inc. See www.metro.com. Prepared by Angela Washington-Marshall, GREEN e-PRO on Monday, May 06, 2019 1:30 PM.

## Saved Search

When the Contact clicks any of the listings or the 'View Listings' button in the Subscription email, they will be routed to the listings that are currently in the search saved for the Contact. The new and most recently changed will be at the top of the list.



Angela Washington-Marshall,  
The Metro MLS Support Staff,  
GREEN, e-PRO  
Metro MLS Staff

test new search (Saved Search)

[Contact](#)
[Help](#)
[Log In](#)

9 listings
LIST DETAIL PHOTOS MAP MESSAGES

View Checked (0)

	Price	Status	MLS #	Postal Municipality	List Price	Bedrooms	Full Baths	Half Baths	G Garage Spaces	Est. Total Property Sq. Ft.	Type	Est. Acreage	Zip Code	Municipality
1	<b>\$178,500</b>	★	1306 N 64th St Wauwatosa, WI 53213 <b>Active / 1628428</b> <b>Price Reduced</b>	Wauwatosa	178,500	2	1	0	1 A	913	Single-Family	0.11	53213	Wauwatosa
2	<b>\$199,900</b>	★	216 N 112th St Wauwatosa, WI 53226 <b>Active / 1634117</b> <b>New Listing</b>	Wauwatosa	199,900	3	1	0	1 A	1,209	Single-Family	0.19	53226	Wauwatosa
3	<b>\$184,900</b>	★	2316 N 115th St Wauwatosa, WI 53226 <b>Active / 1633416</b> <b>Price Reduced</b>	Wauwatosa	184,900	3	1	1	2.5 D	1,307	Single-Family	0.11	53226	Wauwatosa

News Feed 29

Searches

test new search

Listings

- ★ Saved
- 📁 Hidden
- 📁 Recommended
- 🔍 Hidden by Agent