






How to Exclude Contingent Listings from a Search

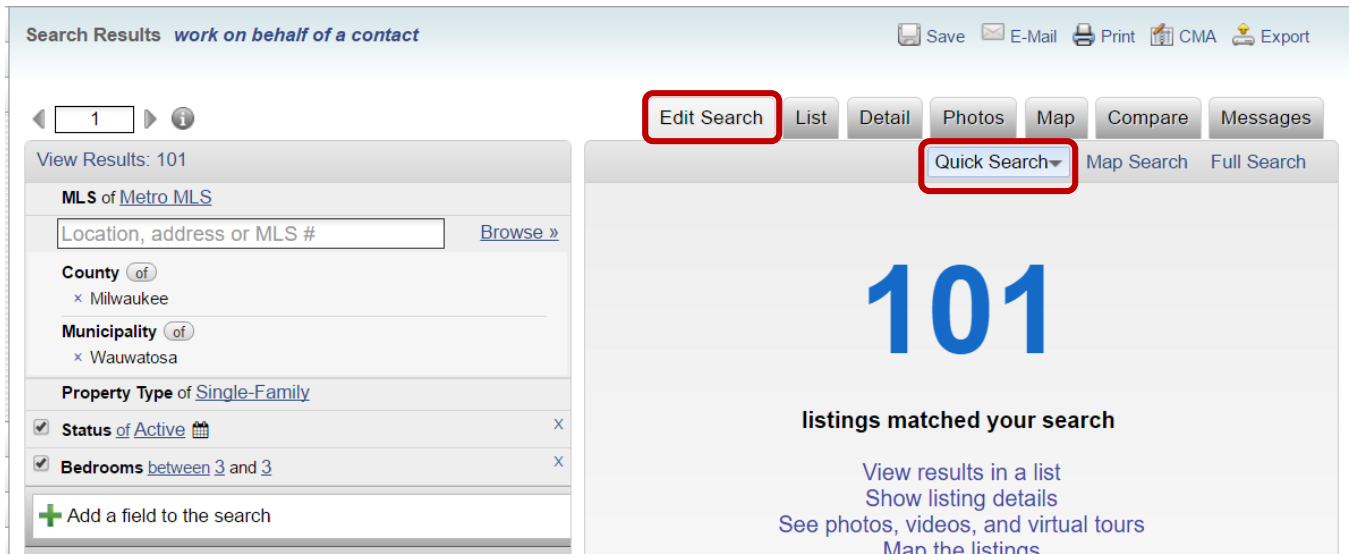
If you would like to exclude Active with Offer (Contingent) listings from your search, create a Full Search or view the results of your search (can be a Saved or Contact search). View the listings on the Search Results screen.

Search Results *work on behalf of a contact* Save E-Mail Print CMA Export

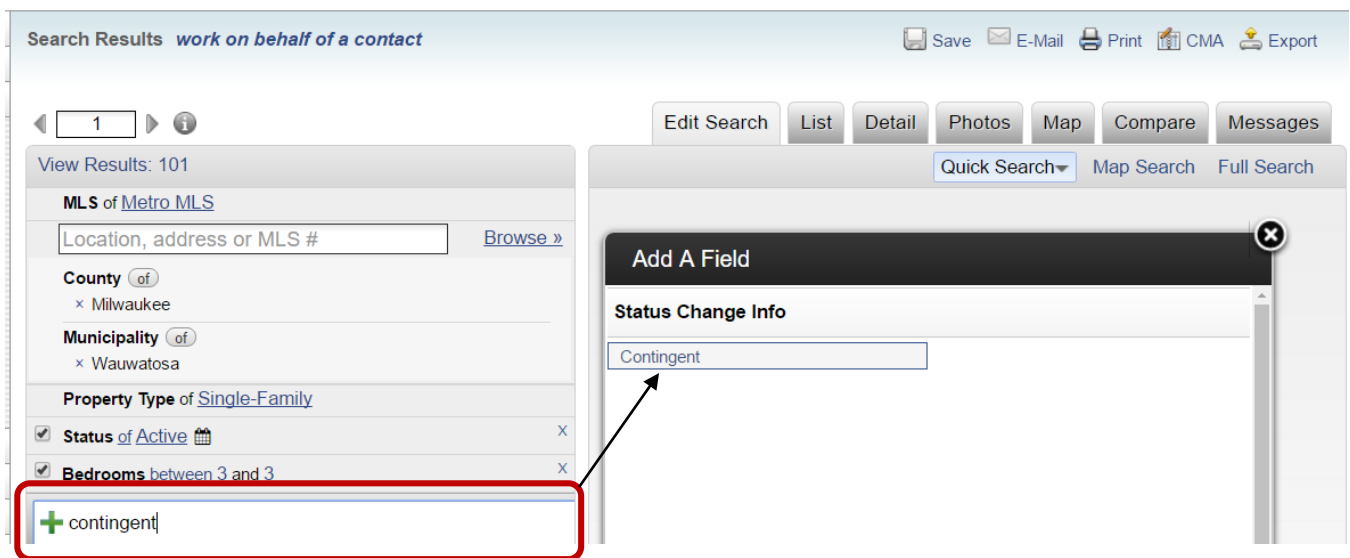
1 Results: 101 Selected: 0 Edit Search List Detail Photos Map Compare Messages - 10 + Sort View [Single Family *]

	Price	Status	MLS #	Postal Municipality	List Price	Bedrooms	Total Bathrooms	G Spaces	Garage Type	Est. Total Sq. Ft.	Property Type
	\$69,900	Active	1476294	Wauwatosa	69,900	3	1	1	A	1,272	Single-Family
	\$89,900	Active	1467181	Wauwatosa	89,900	3	1.5	1.5	D	1,000	Single-Family
	\$124,900	Active	1474879	Wauwatosa	124,900	3	1	1.5	A	986	Single-Family
	\$137,500	Active	1471735	Wauwatosa	137,500	3	1.5	2.5	D	1,209	Single-Family
	\$139,000	Active	1473367	Wauwatosa	139,000	3	1	2	A	1,193	Single-Family

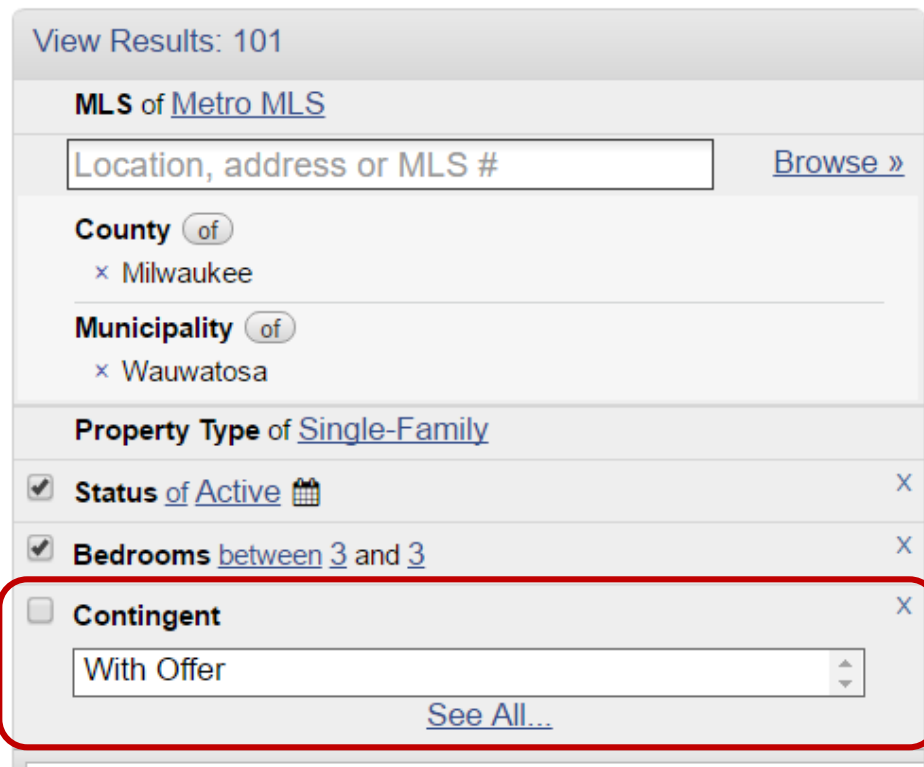
From the Search Results screen, click the **Edit Search** tab, and then the **Quick Search** link.



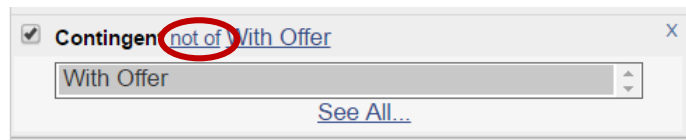
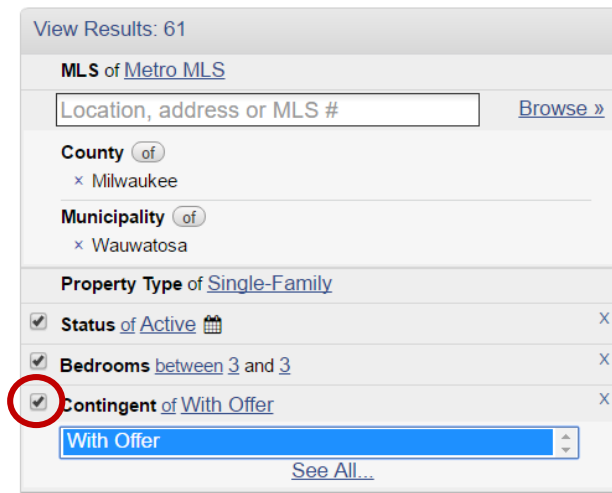
In the 'Add a field to the search' field, enter the word 'contingent'; when the link appears in the right side 'Add A Field' window, single left-click it to add it to the right side parameter window.



The screenshot below displays how the Contingent parameter will appear when added to the left side parameter pane.



To exclude the contingent parameter, select the checkbox; click the 'With Offer' field (turn it blue), and then click the 'Of' link to change it to 'not of'






Once you have excluded the Contingent parameter, click the View Results link; you should not see any Contingent listings on your Search results screen. You can now save the search to retain the exclusion.

Search Results *work on behalf of a contact* Save E-Mail Print CMA Export

1 Info Edit Search List Detail Photos Map Compare Messages

Results: 40 Selected: 0 Sort View [Single Family *]

	Price Status MLS #	Postal Municipality	List Price	Bedrooms	Total Bathrooms	G Spaces	Garage Type	Est. Total Sq. Ft.	Property Type
	\$124,900 9432 W Marion St Wauwatosa, WI 53222-1554 Active / 1474879	Wauwatosa	124,900	3	1	1.5	A	986	Single-Family
	\$137,500 11717 W Watertown Plank Rd Wauwatosa, WI 53226-3340 Active / 1471735	Wauwatosa	137,500	3	1.5	2.5	D	1,209	Single-Family
	\$140,000 4140 N 95th St Wauwatosa, WI 53222-1521 Active / 1475560	Wauwatosa	140,000	3	1.5	2.5	D	1,500	Single-Family