

Custom Hot Sheet

FlexMLS offers two custom Hot Sheet options: a Quick Search Hot Sheet and a Saved Search Hot Sheet.

Hot Sheet

24-Hour Hot Sheet

Please select between 1 and 6 counties.

Select

RUN 24-HOUR HOTSHEET

Custom Hot Sheet

Show activity since 03/30/2017 at 11:02 AM Central.

CUSTOM HOT SHEET SETTINGS **RUN CUSTOM HOT SHEET**

Custom Hot Sheet – Quick Search Hot Sheet

With this Hot Sheet option, you can select property type, price range, county, and MLS.

1. In the FlexMLS Main Menu tree, click **My Market > Hot Sheet**.
2. In the Hot Sheet menu, click on the **Custom Hot Sheet Settings** link in the Custom Hot Sheet section.
3. Select the History Events on the left side to be applied to your Search.
4. Enter begin and end dates and times that you want for your Hot Sheet.
5. Select the property type(s), price range and county (if wanted), and MLS to search; click on the **Run Quick Search Hot Sheet** button. Your matches will be displayed in Search Results.

Hot Sheet Inquiry
Quick Search Hot Sheet last run on 05/17/2013 at 12:07 PM Central

Time Period (45 day maximum)

Start Date: 07/20/2013 Start Time: 12 : 00 : AM

End Date: 07/23/2013 End Time: 11 : 59 : PM

Choose how you wish to run the hot sheet:

Quick Search

Property Types: Single-Family, Two-Family, Vacant Land, Multi-Family, Bus Opportunity

Price Range: \$ 0 to \$ 999999999

County: Lafayette, Langlade, Lincoln, Manitowoc, Marathon, Marinette, Marquette, McHenry, Menominee, Milwaukee

MLS: Metro MLS, WIREX - except Metro MLS

History Event: New Listing, Price Change, Sold, Pending, Expired, Extension, Back on market, Withdrawn, Cancelled, Text Change

Select All

Hold the Ctrl key and click to select more than one item in the list.

OR

Saved Search: CMA for Fiebrantz, Condo, Manitowoc, Manitowoc South, Two Rivers

Run Quick Search Hot Sheet **Run Saved Search Hot Sheet**

Custom Hot Sheet – Saved Search Hot Sheet

With this Hot Sheet option, you are running a previously saved search.

1. To create and run a saved search Hot Sheet, simply click on **Full Search** on the *FlexMLS* menu and enter your search criteria. Click on the **Save** link in the upper right corner of the screen to save the Hot Sheet search. Enter a name for the Hot Sheet in the **Search Name Area** and then click on **Finish**.
2. Click on **My Market** on the *FlexMLS* menu and then **Hot Sheet**.
3. Click on the **Custom Hot Sheet Settings** link to use your Saved Search for your Hot Sheet.
4. Select the History Events on the left side to be applied to your Search.
5. Enter begin and end dates and times that you want for your Hot Sheet.
6. Select the saved search you just created and saved on the right under **Saved Search**; click on the **Run Saved Search Hot Sheet** button. Your matches will be displayed in Search Results.

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Saved Search

CMA for Fiebrantz, Condo, Manitowoc, Manitowoc South, Two Rivers

OR

Run Quick Search Hot Sheet Run Saved Search Hot Sheet

You can also run the last Saved Search Hot Sheet to pick up activity since you last ran it by clicking the **Run Custom Hot Sheet** button from the Hot Sheet screen.

Custom Hot Sheet

Show activity since 05/22/2017 at 01:15 PM Central.

CUSTOM HOT SHEET SETTINGS RUN CUSTOM HOT SHEET